



Recreation Department Town of Hamlin

1658 Lake Rd | Hamlin, NY 14464
Phone: (585) 964-7222 | Fax: (585) 964-9124
Email: recreation@hamlinny.org
Website: www.hamlinrecreationny.com

Position Title: Before School Recreation Assistant (Part-Time)

Schedule: Sept - June, Monday-Friday AM between 6:30 AM-8:30 AM, PM shifts may available

Location: Hamlin Recreation Department

Salary Range: \$16/Hour

Position Overview: As a Recreation Assistant in our Before School Program, you'll work as part of a team to lead daily activities, and supervise school aged children from parent drop off to bus pick up.

Key Responsibilities:

- Assist in planning and leading recreational activities, games, arts & crafts, and sports.
- Supervise and engage with children in a positive, enthusiastic, and inclusive manner.
- Help maintain a safe and organized program environment both indoors and outdoors.
- Set up and clean up materials and spaces for daily activities.
- Collaborate with other staff to ensure a fun and safe program experience.

Qualifications:

- Experience working with children in a camp, classroom, or recreational setting is a plus.
- Good communication and teamwork skills.
- CPR and First Aid certification preferred (or willingness to obtain).
- Must be 18 years or older

How to Apply:

Please send your resume and a brief cover letter outlining your experience and interest in the position to recreation@hamlinny.org.

Application Deadline: August 28, 2026