



LION CHARLIE MAIER LODGE RENTAL AGREEMENT

Town of Hamlin Residents: \$150.00 (Non-Residents \$175.00). Weekends 9AM - 9PM
Security Deposit: \$ 50.00 (cash or check) Weekdays 6:30PM-9PM (20/hr)

****LODGE RENTAL FEE & SECURITY DEPOSIT DUE AT TIME OF RESERVATION****

Date Requested _____ S M T W T F S

Time requested _____

Name _____

Name and Organization if applicable: _____

Address: _____

Cell # _____ E-mail _____

Renter Responsibilities:

1. Full payment due at time of application, with an additional \$50.00 separate security deposit. **Checkout sheet must be signed by both renter and staff to GET DEPOSIT back.** (Do not leave before seeing a staff person at the end of your event or deposit will be forfeited.)
2. Cancellations must be made Thirty days prior to scheduled event to receive a refund. A \$25.00 processing fee will be deducted on all refunds. There will be a \$10.00 Change of Date fee.
3. Security deposit will be refunded within 30 days provided there is no damage or added clean up required. If damage or clean up exceeds security deposit, applicant will be required to pay the difference within 10 business days. Floors are expected to be swept and mopped at end of event.
4. Any individual, group or organizations using Town facilities must agree to enforce all rules and regulations in effect to ensure safety, sanitation and protection of Town property.
5. Parking in designated parking areas only.
6. No tacks, staples, nails or tape are to be used on walls or floors. Please refrain from glitter.
7. Carry in, Carry out garbage policy. Trash bags may not be left on the premises.
8. **ALCOHOLIC beverages permitted within the Lodge; provided that consumption of alcohol complies with New York State Law and that the proper alcohol permit has been completed and filed with the Recreation Department (no additional fee).**
9. **NO use of flammable cooking devices inside or outside of the Lodge Building or on Town Hall grounds.**
10. Rental hours are 9:00 am – 9:00 pm
11. Use of the facility
12. is not to exceed time or seating capacity of 73 people.
13. If equipment, apparatus, decoration, animals, or other extra/unusual items are brought onto the Town property, it must be stated on application, and all regulations set forth by the Town must be followed. Town of Hamlin is not responsible for any liability for damage to supplies or equipment. ***Inflatables (bounce houses, slides, etc.) are NOT permitted***

Please Note: This is a community building and outside access to the restroom facilities will be made available to the public during scheduled community events.

AGREEMENT

The undersigned is over 21 years of age and has read this form. He/she agrees to pay repair or replacement costs for any equipment/materials that are damaged by this organization/individual or its participants. He/she agrees to pay the rental fees and abide by the clean-up requirement stated above. He/she agrees to be responsible to The Town of Hamlin for the use and care of the facilities. He/she, on behalf of this organization/individual and its participants does hereby covenant and agree to defend, indemnify and hold harmless the Town of Hamlin from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Hamlin's property, facilities and/or services by themselves. "Hold Harmless Agreement" for individuals or a Certificate of Insurance in the amount of \$1,000,000 must be included with this form.

Print Name: _____ Signature: _____ Date _____